Chauvin Home & School Association Meeting Minutes

September 24, 2019

Meeting Called to Order by Felis Cornish at 7:35 pm

Attendees: Ms. Matovich, Mrs. Chapman, Mrs. Russnak, Felis Cornish, Tara Schaffer, Cassandra Preston, Joanne Fraser, Shantelle Skinner, Shelly Morrison, Shelley Johnson

Minutes from May 14, 2019 read, errors were noted and corrected as follows:

* Swimming: Grades 4-6 swim Wednesdays in October; Grades 1-3 swim Wednesdays in May
* SRC representative – TBD

Minutes were moved to be adopted, with the corrections, by Joanne Fraser. Tara Schaffer seconded.

Treasurer’s Report – attached. Presented and moved to be adopted as reported by Cassandra Preston.

Shelly Morrison seconded.

Trustee Report – attached. Prepared by Stephanie Spornitz. Read by Joanne Fraser

Principal’s Report – attached. Presented by Celeste Matovich

Hot Lunch Program – attached. Prepared by Teresa Moncrieff. Read by Tara Schaffer

 Tara also noted the need to find a person to replace Teresa for next year, as she will be moving.

 There were 81 students that pre-ordered hot lunches this year.

 Moving forward, the milk will be served in glasses rather than in the small cartons.

Swimming – This is the 10th year of the swimming program. Rachel Pawliuk and Janelle Benoit are the program coordinators. Grades 1 – 3 will swim on Wednesdays in May. Grades 4-6 will swim on Wednesdays in October. Thank you to Repsol for their generosity in funding this program.

SRC report –information about WE Day on October 22, 2019 was included in the Principal’s report.

Library report – attached. Prepared by Jennifer Waters. Read by Felis Cornish.

**Correspondence**

The proof of filing for the Parent Council annual report to the Government has been received.

Felis and the school office have information regarding the Boston Pizza 5% school rebate. Turn in receipts to the office and the school will receive funds from Boston Pizza.

**Old Business**

Thank you to the Village staff for watering our planters during the summer.

2 round tables – installed by Landon McNalley. Thank you to Repsol for funding these.

Outdoor basketball hoop installed on school grounds. Thank you to the Chauvin Rec Board for funding this. (approx. $2,200.00)

Transition to ATB banking – signing authorities will be changed after minutes of this meeting are presented to the bank.

School banners - $150.00 for banners last year. Joanne Fraser moved that we spend the same amount for this year. Tara Schaffer seconded.

School Council Constitution has been emailed/handed out

**New Business**

Terry Fox run – Date moved to Wednesday Sept. 25 in hopes of avoiding poor weather. Felis reported having 6 of the 9 needed volunteers. She will ask highschool students to fill the remaining spots.

2019/20 Parent Council Positions Election of executive: See attached Supplement to the Minutes

Bank signing authority motion: See attached Supplement to the Minutes

Grade 2 book – Cassandra Preston moved that we pay for one book per Grade 2 student at the next book fair.

Approx. $10/book. Tara Schaffer seconded.

Don Chapman memorial award – Plaque for the school has been purchased and paid for. Joanne Fraser moved that the cheques for $25.00 for elementary and $50.00 for Jr/Sr High awards be issued and that the plaques for the recipients be paid for. Shelly Morrison seconded.

Grade 9 award – Joanne Fraser will present at awards ceremony. Tara Schaffer moved that the $50.00 award cheque be issued. Linda Russnak seconded.

Annual membership to ASCA – BTPS pays for this membership. Felis will let Stephanie know that we wish to continue being members.

Discussion regarding Nutrition grant offered to schools to provide one meal per day (breakfast or lunch) to students. Grant applications are due September 30, 2019. Was decided that we would not apply for this grant at this time as a daily meal would require extensive volunteer commitment that we cannot come up with before the application deadline.

Discussion regarding funds donated in memory of Lyle Biensch. Felis will collect ideas from people via email and make a short list of suggestions to be voted on at the next meeting. The family would like to see the funds used for something that benefits all children, or for those less fortunate if a specific need is identified by the school staff.

Next meeting – Tuesday, November 19, 7:30pm

2020 meeting dates Tuesdays at 7:30pm:

January 21, 2020

March 24, 2020

May 19, 2020

Meeting adjouned by Felis Cornish at 8:50pm.

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Meeting Minutes (Supplement)

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**Election of executive**

 Shelley Johnson moved that the people be elected to the positions as listed below. Cassandra Preston seconded.

2019/20 Parent Council Positions

Chair – Felis Cornish (1 year)

Vice Chair – Tara Schaffer

Secretary – Joanne Fraser (1 year)

Treasurer – Cassandra Preston

1-3 Rep – Shantelle Skinner

4-6 Rep – Sabrina Prokopetz

7-9 Rep – Shelly Morrison

10-12 Rep – Shelley Johnson

ECS Rep – Cassandra Preston (1 year)

Village Rep – TBD

Teacher/Support Staff Rep – Brenda Chapman/Linda Russnak

SRC Rep – TBD

Trustee – Stephanie Spornitz

Principal – Celeste Matovich

**Signing authority:**

Motion made by Joanne Fraser and seconded by Shelley Johnson that:

Chairperson – Felis Cornish

Vice-Chairperson – Tara Schaffer

Treasurer – Cassandra Preston

have signing authority for the accounts of the Chauvin Home & School / Parent Council,

that 2 signatures be required for the banking,

that any 2 of the following three sign:

Felis Cornish

Tara Schaffer

Cassandra Preston