Chauvin Home & School Association Meeting Minutes

September 21, 2021

Prepared by Shantelle Skinner – Secretary

Meeting called to order by Tara Schaffer at 7:32 pm.

**Attendees** – VIA ZOOM MEETING - Tara Schaffer, Duane Skinner, Shantelle Skinner, Christine Smith, Deanna Volk, Carly Olver, Shelley Morrison, Stephanie Spornitz, Celeste Matovich, Brenda Chapman & Jennifer Waters.

**Minutes from May 18, 2021 were read individually before meeting commenced**.

* Christine Smith moved minutes be adopted as read, with no amendments.

Seconded by Shelley Morrison

Motion Carried

**Treasurer’s Report** – attached Sept 1, 2020 – August 31, 2021

Moved to be adopted as read by Tara Schaffer

Seconded by Duane Skinner

Motion carried

**Trustee’s Report** *–* No report available as per Stephanie Spornitz

Stephanie Spornitz will continue to represent BTPS as our Trustee for another 4 years.

Asks if Council would like to look into the Alberta School Council Engagement Grant, which offers a possible sum of $1500.00.

**Principal’s Report** – attached – read by Celeste Matovich

HIGHLIGHTS: See Attached report

**Village Report** – Christine Smith – No current report

**Hot Lunch/Subway Program** –Carly Olver

Carly cannot continue with the Subway lunch program but she has offered to run one final lunch in October while a replacement is found. Ms. Matovich to post the volunteer opportunity on the school’s Facebook page.

**Swimming Program –** Celeste Matovich

Swimming program is a go this year, however a new coordinator is needed. Ms. Matovich will post the coordinator position on the school’s Facebook page. If nobody takes on the task, it may be cancelled in the future.

**SRC & SJC –** Celeste Matovich

Due to lack of participants, the SRC and SJC are discussing merging clubs to form one leadership group.

**Correspondence**

Nothing new to report.

**Old Business** – Tara Schaffer

-Thank you to the Village for watering our planters.

-The Council donation to the 2020-2021 Grad class was used to pay for Shelley Morrison to clean the hall after the event.

-Tracy Smith used the Council’s donated funds to purchase many new toys for the kindergarten classroom. The biggest hit has been a gender-neutral doll house that all of the kids love to play with.

**New Business –** Tara Schaffer

Tara Schaffer suggested the council provide cookies instead of water/juice for the annual Terry Fox Run at the school.

* Motion by Deanna Volk to provide cookies for the staff and students for the upcoming Terry Fox run at the school. To be purchased and delivered by Tara Schaffer. Tara to be reimbursed once final cost is determined.

Seconded by Carly Olver

Motion Carried

Tara Schaffer informed Council that the Council’s financial books need to be audited for the 2020-2021 school year and requested we ask Betty Swanson to do the task.

* Motion by Deanna Volk to have the Council financial books audited by Betty Swanson for year end.

Seconded by Christine Smith

Motion carried

**Motions for 2020-2021 executive committee changes:**

CHAIR: Deanna Volk moved to nominate Tara Schaffer for the position of Chair.

Shantelle Skinner Seconded. Motion carried.

VICE CHAIR: Shelley Morrison moved to nominate Duane Skinner for the position of Vice Chair. Deanna Volk Seconded. Motion carried.

TREASURER: Shelley Morrison moved to nominate Deanna Volk for the position of Treasurer. Shantelle Skinner seconded. Motion carried

**Motions for 2020-2021 executive committee changes (Continued):**

ECS REP: TBD

HOT LUNCH/SUBWAY LUNCH COORDINATOR: TBD

SWIMMING PROGRAM COORDINATOR: TBD

**Signing Authority Changes** -

Signing authority needs to be changed to reflect the new executive committee members.

Tara Schaffer requested Felis Cornish be removed from signing authority and Tara Schaffer, Duane Skinner, and Deanna Volk be added.

* Christine Smith motioned for Felis Cornish to be removed from signing authority and replaced with Tara Schaffer in the position of the Chair, Duane Skinner as Vice Chair, and Deanna Volk as Treasurer.

Seconded by Shelley Morrison

Motion carried

**School Banners -** The $150 donation toward school athletics banners is not needed for the 2020-2021 school year as there were no sports during that time because of Covid.

**Grade 2 Book Fair -**

* Christine Smith moved that council continue to support the Grade 2 bookfair program by providing maximum $10 per book for each grade 2 student.

Seconded by Carly Olver

Motion carried

**Don Chapman Memorial Award** –

* Duane Skinner moved that council pay for the two cheques of $25 and $50 for the recipients

Seconded by Jennifer Waters

Motion carried

\*Next year the council will discuss paying for the take home plaques, made by DFCS for a small cost, for recipients of the award

**Grade 9 Student Award** –

* Deanna Volk moved to continue to support the $50 donation for the Grade 9 Student award.

Seconded by Christine Smith.

Motion carried

**ASCA Membership** – Tara Schaffer informed the council that the ASCA membership is now direct billed to BTPS so we no longer have to worry about motions for payment in the future.

**Future locations for Council Meetings –**

It has been discussed that, due to Covid 19 restrictions, council may continue to have virtual meetings going forward. However, should restrictions allow, there could be opportunity to have in-person meetings either at the school (with face masks, sanitizing, and self-assessment) or at the Elk’s Hall (6 feet apart, possibly no masks) but at the cost of a rental fee.

**Future Discussion -**

Tara Schaffer brought up the “Fish in Schools” program which is being run by the Bow Habitat Station. A $1500 cost is associated with start up of the program where eggs are delivered to the teacher/classroom and hatched, then grown into full sized fish, which are then released into an approved body of water. Ms. Matovich is going to see if there is any interest among the teachers.

**Fundraising Ideas –**

Perogies and McSweeney’s Jerky were two ideas brought forward by Tara Schaffer

* Motion by Deanna Volk to go ahead with gathering the sign-up info and starting both fundraisers ASAP.

Seconded by Carly Olver

Motion carried

**Kids Christmas Event –**

Duane Skinner proposed that the High School students at the school help run a Kids Christmas Gift sale in late November or early December. All items are donated and stored at the Catholic Church. All proceeds would go to the school. Needs to be discussed further with the students and more items need to be collected before the sale. \*Seek out volunteers from the 4H clubs if necessary. \*This event would be 100% dependant on Covid restrictions in place at the time of event.

**Next Meeting –**

Tuesday, November 16th at 7:30 pm

Dates set for the rest of the meetings (Tuesdays) in 2021/2022:

January 18

March 22

May 17

**Meeting adjourned** by Tara Schaffer at 9:09 pm